

TIP SHEET

10/8/13



Early Intervention Session Note

All sections must be complete!!!!

Optional Local ID # (if required)	BERKS COUNTY Only Put BSU # here	Date: Month/Day/Year	Time in: Arrival Time	Time out: Departure Time	Units: 1 Unit = 15 minutes
Name of Child First & Last Name	Provider/Agency	Type of Service OT <input type="checkbox"/> PT <input type="checkbox"/> ST <input type="checkbox"/> SI <input type="checkbox"/> Other:	Type of Session Initial <input type="checkbox"/> Ongoing <input type="checkbox"/> <input type="checkbox"/> Other:	Location of Session Where you provided service: Home, Park, etc.	
Outcome(s)/Goals(s) from IFSP/IEP: Clearly identify the outcome you are working on. Include outcome/goal #.		The Arc Alliance Children's Services Montco * Chester * Berks * Phila * Bucks			

Child and Family Outcome Update:

Update info about child/family related to changes in medical, educational, social, developmental, or other areas. What did the family work on? What strategies/recommendations worked? What did not work? Review data collection that the family/caregiver gathered.

What we did today to address the outcome: Include how intervention was embedded within activities and routines, family participation and how strategies were used.

Give detailed description of visit, document progress observed during session. Include the discussion you had with family/caregiver regarding suggested activities/strategies and how to implement them into daily routines. No professional jargon

EXAMPLE:

"I demonstrated/coached/practiced for mom how to use pictures during meal time with Joey so that he can make choices to decrease his frustration level during meals." Mom demonstrated that she understood how to use the strategies recommended.

- ◆ Write objectively
- ◆ Write clearly
- ◆ Write what you observe
- ◆ Write so others can understand
- ◆ Write using people's first language

Strategies used:

- Direct teaching
- Demonstration
- Guided practice w/feedback
- Caregiver practice w/feedback
- Problem solving
- Reflection
- Other:

Progress information/data collection:

Needs to reflect IFSP, how we measure progress, include what is being measured and how. Include info on child's current skill level.

EXAMPLE: Joey has 10 words, Mom is keeping a list of new words he uses this week.

Plans for next session and opportunities for practice:

- May include activities/routines as well as revisions or modifications to strategies, or plans addressing lack of progress.
EXAMPLE: Meeting at day care next week will work on increasing attention to structured activities
- Recommend activities to enhance child's progress, include strategies, and routines in which to embed them.
EXAMPLE: Continue to encourage "requesting" throughout Joey's day. Give him a choice during meals, play and dressing ("juice or milk?", "red shirt or blue shirt?", etc.)

Early Interventionist Name/Title/
Signature/Phone Number: _____

Parent/Caregiver Name/Signature: _____

Service Coordinator Name: _____

Date Next Session: _____

FILL
OUT
THESE
LINES